

**WAC 463-30-320 Preparation of recommendation to the governor.**

Every recommendation to the governor shall:

- (1) Be correctly captioned to identify the council and name of the proceeding;
- (2) Identify all parties and representatives participating in the proceeding;
- (3) Include a concise statement on the nature and background of the proceeding;
- (4) Contain appropriate numbered findings of fact;
- (5) Contain appropriate numbered conclusions of law, including citations to statutes and rules relied upon;
- (6) Contain a recommendation disposing of all contested issues;
- (7) Contain such other information deemed appropriate by the council;
- (8) Contain a statement describing the parties' rights to reconsideration or other administrative relief.

[Statutory Authority: RCW 80.50.040 (1) and (12). WSR 04-21-013, § 463-30-320, filed 10/11/04, effective 11/11/04. Statutory Authority: RCW 80.50.040. WSR 90-05-018, § 463-30-320, filed 2/13/90, effective 3/16/90. Statutory Authority: RCW 80.50.040(1). WSR 82-10-027 (Order 82-2), § 463-30-320, filed 4/30/82; Order 109, § 463-30-320, filed 11/16/76.]